

BUDGET PLANNING CALENDAR FY 2012-13

DATE	DESCRIPTION	LOCATION
July - August 2011	Closeout prior year 2010-11; Distribute budget for current year 2011-12; Prepare Annual Report 2010-11.	
Sep. 15, 2011	Annual Report FY 2010-11 due to DOE.	
Oct. 25, 2011	Preliminary budget planning FY 12-13. Discuss outlook with Directors and Leadership.	
Oct. - Nov. 2011	Begin update of the Base Budget for FY 12-13.	
Nov. 1, 2011 @ 7:30 PM	School Board Meeting. Adopt budget planning calendar.	Gov't Center
Nov. 15, 2011 @ 7:00PM	School Board meeting. Public hearing for citizens input for the budget.	Gov't Center
Dec. 16, 2011	Gov's proposed budget to General Assembly.	
Jan.3, 2012	School Board meeting. Discussion of budget and revenue forecast.	Gov't Center
Jan.10, 12, 17, 2012	Possible School Board budget workshops.	Gov't Center
Jan. 24, 2012	School Board adopts the initial budget request for public hearing.	Gov't Center
Feb.7 2012 @ 7:00 PM	Public hearing on proposed initial budget request.	Gov't Center
Feb.7, 2012 @ 7:30 PM	School Board meeting. Approve initial budget request.	Gov't Center
Feb.10, 2012	School Board budget request forwarded to County Administration.	
Mar. 11, 2012	General Assembly approves 2012-2014 Biennium State Budget.	
Apr. 17, 2012	State revenue FY 2011-12 updated based on Mar 31 ADM.	
Apr. 30, 2012	Initial projection of year-end closeout FY 2011-12.	
April, 2012 TBD	School Board budget request updated based on actions of the General Assembly and the Board of Supervisors.	
May 1, 2012 @ 7:00 PM	Public hearing on proposed final budget.	Gov't Center
May 1, 2012 @ 7:30 PM	School Board approves final budget for FY 2012-13.	Gov't Center
May 7, 2012	Cutoff for submission of PO's for FY 2011-12. PO's must be entered, received, and approved and in Munis. Finalize 2012-13 budget documents.	
May 15, 2012	Project closeout revenue and expenditures FY 2011-12. Proposed year-end closeout plan presented.	
June 30, 2012	Close out fiscal year 2011-12.	

Note: Items in bold are School Board meeting dates.